



# BUSIA MUNICIPAL COUNCIL

## INVITATION FOR BIDS/PRE-QUALIFICATION NOTICE

### PROCUREMENT NOTICE No. 1 FY 2023/2024

Busia Municipal Council intends to pre-qualify eligible firms/companies and organizations interested in the supply of Goods, Services and Works and also procure service providers for revenue services for the financial years 2023/2024. Busia Municipal Council now invites suitably qualified bidders to submit sealed pre-qualification submissions/expression of interest/bids for works, services and supplies listed hereunder.

#### Category 1- Prequalification for services and supplies under frame work

Bumc 776/supls/23-24/00001	Supply of school desks, chairs, Tables, timber.
Bumc 776/supls/23-24/00002	Supply of sanitary, cleaning materials and mechanical tools.
Bumc 776/supls/23-24/00003	Supply of cement, rolls of BRC, road lime, reinforcement bars, timber, swing binding wire, assorted nails, gabion and damp proof membrane.
Bumc 776/supls/23-24/00004	Supply of Culverts.
Bumc 776/supls/23-24/00005	Supply of stone aggregates, sand and hard core
Bumc 776/supls/23-24/00006	Supply of gravel/ murrum.
Bumc 776/supls/23-24/00007	Supply of Motor vehicle, motor cycle and Motor grader spare parts, Tyres, Batteries, and Repair & Maintenance of motor vehicles, motor graders & motorcycles
Bumc 776/supls/23-24/00008	Supply of fuel, Petroleum Products and Lubricants
Bumc 776/supls/23-24/00009	Supply and provision of assorted printed stationery and toner.
Bumc 776/supls/23-24/00010	Supply of Agricultural Demonstration materials
Bumc 776/supls/23-24/00011	Design, fabrication and supply of assorted metallic items.
Bumc 776/srvcs/23-24/00001	Provision of hotel, catering and conference services.
Bumc 776/srvcs/23-24/00002	Provision of plumbing services.
Bumc 776/srvcs/23-24/00003	Provision of printing, binding, photocopying and all secretarial services

#### Category -2 – General Prequalification for works services and supplies:

No	ITEM
01	Building , Construction, Renovation and maintenance
02	Supply and installation of Street lights, Electrical works and maintenance
03	Supply of executive Office Furniture
04	Supply, repair and maintenance of computers and computer equipment, cameras, laptops, public address system, scanners, point of sale machines, photocopiers and printers.
05	Supply of uniforms/corporate wear
06	Provision of internet services

#### Category -3 – Revenue collection

BUMC776/Srvcs/23-24/00004	Management & collection of revenue from bill boards and sign posts	<b>Reserve price per month</b> 15% commission
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BUMC776/srvcs/23-24/00005	Management & collection of revenue from the Market (excluding rent from stalls and lockups)	<b>Bid security</b> Ugx 420,000 <b>Reserve price per month</b> Ugx 21,000,000
BUMC776/ srvcs/23-24/00006	Management and collection of revenue from Hotel tax.	<b>Reserve price per month</b> Ugx 3,100,000
BUMC776/ srvcs/23-24/00007	Management & collection of revenue from Abattoir.	Ugx 2,100,000
BUMC776/ srvcs/23-24/00008	Management & collection of revenue from light parking and street parking fees	Ugx 10,000,000
BUMC776/ srvcs/23-24/00009	Management & collection of revenue from public convenience(taxi park,Arubaine and main market)	Ugx 800,000

Interested bidders may obtain further information from Procurement and Disposal Unit offices and inspect the pre-qualification/bidding documents at the address given below from **8.00 am-5.00 pm** during working days.

A complete set of bidding documents in English may be purchased by interested bidders upon payment of a non-refundable fee as follows: **Shs.52, 000 for each of the items in Category 1 and 2, and shs 100,000 for each of the items in Category 3.** The method of payment will be by the **Integrated Revenue Administration System (IRAS)**. You should obtain a non-refundable fee receipt from the Municipal Cashier's office which will be presented to the procurement and Disposal Unit to be issued with a pre-qualification/bidding document.

#### NOTE

- 1-Bidders for revenue collection from the market intending to bid under associations must be registered vendor associations operating within Busia municipality markets.
- 2- Bidders for revenue collection from light parking and street parking intending to bid under associations must be registered lorry/truck driver's associations operating within Busia municipality.
- 3-Busia municipal council shall not be bound by the highest or lowest bidder.

Bids must be delivered to the address below before **2.00 pm** on **06/07/2023**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at **2.20 pm**.  
Address for inspection, issue, delivery and bid opening is:  
**Busia Municipal Council main library**  
**P. O. Box 177**  
**Busia**

#### The planned procurement schedule (subject to changes) is as below:

Activity	Date
a) Publish bid notice	16 <sup>th</sup> /06/2023
b) Bid closing	06 <sup>th</sup> /07/2023
c) Evaluation process	10 <sup>th</sup> /07/2023-14 <sup>th</sup> /07/2023
d) Display of the Best Evaluated Bidder Notice	17 <sup>th</sup> /07/2023
e) Communication of award	01 <sup>st</sup> /08/2023

TOWN CLERK.